

Temple Sinai Board of Trustees Meeting Notes

Open Session

04/28/2020

Attendees	Present	Attendee	Present		Present
Bob Steine	X	David Eisner	X	Kathy Zeiger	X
Vicki Goldman	X	Sandy Korn	X	Barb Mendel	
Frank Urman	X	Jeff Lavenhar	X	Jessica Strouse	X
Fred Leviton	X	Larry Polman		Neil Culbertson	X
Stephen Weinstein	X				
Larry Jacobson	X				
Bruce Tully	X				
Rabbi R. Rheins	X	Greg Kellner	X	Melissa Maahs	X
Rabbi J. Cohen	X	Ron Leff		Melissa Oxenhandler	
Lisa Thorner	X	Lauren Bubis		Dan Yolles	
Shelia Purdin	X	Ron Leff	X	Yoni Buchman	

Time: 6:10pm -7:35pm

- I. Call to Order & Establishment of Quorum
- II. D'var Torah
- III. Approval of Minutes
 - A. Motion: Fred Leviton (03/31/2020)
 - B. 2nd: Steve Weinstein
 - C. Status: Approved
 - D. Motion: Fred Leviton (04/05/2020 Special Meeting)
 - E. 2nd: Steve Weinstein
 - F. Status Approved
- IV. Old Business
 - A. Continue COVID Response
 1. Facilities & Operations
 2. Contingency Plans for High Holidays
- V. Staff Reports
 - A. Clergy

1. General discussion about opening back up for services. At this moment, we're not able to set definitive plans.
 - a) We are still following state guidelines, so we'll not be conducting at Temple over the next several weeks.
 - (1) An additional communication will need to be sent to the congregation
 - (2) Jess suggested some verbiage options, and will send that to Bob for review
 2. Rabbi Callman is hearing very positive feedback from the congregation and from far outside our congregation
 - a) Rabbi Callman is working on the end of school program with the Preschool team as well as numerous other content related options for the congregation.
 3. Rabbi Rheins reviewed some of the challenges and success we've encountered as well as the responses from the congregation (very positive).
 - a) Our Clergy and Staff are meeting the needs of the community and finding new ways to continue to change as needed in these uncertain times
- B. Executive Director – Greg Kellner
1. Security is being actively monitored and logged appropriately during the building closure
 2. Zoom usage: over 150 sessions, over 1200 participant sessions
 - a) Friday night shabbat average 180 participants
 - b) The numbers Greg provided were impressive and point to why we need to improve our on-line capabilities
- C. Programming – Lisa Thorner
1. For Lisa to re-start programming, it won't be difficult, but the office staff planning will need to be considered. We'll need to consider social distancing requirements as needed
 2. Lifelong learning is going very well, with the community asking for even more content to be delivered
 - a) There are all kinds of opportunities that Lisa is working on, a special item coming up will be a trivia game via on-line, cooking classes, professionals, and zoom teaching sessions, etc.
 - b) A special thanks from the Staff to Rabbi Rheins for all his efforts
- D. Preschool – Sheila Purdin
1. Shelia commented about her report and some of the challenges that they could be facing if/when to open
 2. The local ECE organization is being very supportive and working to bring in the experts for review

3. Families are asking about what is next? Will we open? If we don't, what happens to deposits? What about teacher pay? Many open questions
 - a) Bob asked if there has been a plan developed on how we could open, space utilization, etc.
 - (1) Shelia is working with other leaders in the market on how this program could be restarted
 - (2) What groups of the families could be served in the initial opening?
 - (3) Sheila would like to create a task force to help drive her planning
 - (a) Jess, Kathy, Dave, and Bob will assist
4. Sheila noted that there is a daily contact with their kids and content is being delivered daily
 - a) There is an end of year "drive-by" that is being planned for the families and children
5. Sheila is starting to consider, along with the ECE community, what will this look like in the near term and longer-term future. What will enrollment look like, how will we move forward. Class sizes, sanitation, staffing, etc.

E. Religious School

1. There are no religious school teacher obligations for the fall, all are at will staffing
2. Ron reviewed how each class is meeting regularly and the involvement of the clergy team
3. Ron is looking for planning in the fall with the idea that it may be a hybrid approach to the learning activity.

VI. Committee Reports

A. Financial Report

1. The report was delivered to the board on 4/28. The revenue cycle is at the peak at this moment, but there is a known regular occurrence of tuition and dues being reduced at this time of year.
2. Our salaries and staffing remain static as a way to continue in compliance with our PPP requirements.

B. Budget Update

1. Budget is nearing completion. This will then be developed for a "normal" budget, and then we'll be able to move into some "scenario" based options given the current Covid environment
 - a) All BoT and Staff will need to look closely at the budget

C. Candidates for Board of Trustees

1. Fred Leviton discussed the current Board search committee status
 - a) Currently there are two candidates we'd like to nominate to the board
 - (1) Stephanie Podolak
 - (2) David Solomon

- b) Fred Leviton: Motion to move forward with these members (Stephanie Podolak and David Solomon) to be on the slate during the Annual Meeting for selection to the Temple Sinai Board of Trustees.
- c) 2nd: Steve Weinstein
- d) Status: Approved (unanimously approved)

VII. New Business

VIII. Executive Session

A. Personnel Matters